

### **EAWOP Small Group Meetings (SGM)- Template for proposals**

- **Strategic SGM proposal**
- **Title of the SGM**
- **Description of the SGM**, including a **rationale for its importance** for European work and organizational Psychology (WOP)  
[NB: Rationale for the SGM importance to building bridges between different associations and groups of interest that share interests in WOP to briefly sustain the strategic relevance. Proposals should highlight a) impact of the collaboration between parties for the field of WOP, particularly EAWOP; b) policy, research, and practical implications of the collaboration; c) scope wide, bearing in mind the diversity of EAWOP members (countries/academic and practitioner topics); d) plan for an enduring collaboration between parties]
- **Dates and place of the meeting**  
(NB: please note that the distribution of the open call for papers/contributions requires substantial lead-time for interested parties to respond well in time for the meeting);
- **Organizing committee and contact person;**
- **Budget**, including plans to secure additional funding;
- **Participant Fees Expected**  
[it is explicitly meant for not-for-profit meetings only – funding is meant to keep costs to participating EAWOP members at a minimum (participation fees are always subject to EAWOP EC approval) and in any situation cannot exceed the maximum of 120€ regular fee/60€ student fee]
- **Plan for the distribution of the call for papers/contributions**, as well as the proposed wording of the **SGM call announcement**;
- Names of **10 EAWOP members** plus other committed supporters of the event from at least four different countries committed to participating in the meeting (NB: this is to assess the viability of the meeting; with the remainder of participant places being open to competition).

#### **Recommended format:**

- Full proposal size around 7 to 10 pages
- Font size 11 or 12
- Space between lines of 1,5